**Island Lutheran Church (ILC)**

**Scholarship Policy and Guidelines**

**General Principles:**

The purpose of these scholarships is to assist recipients with their continuing education and/or technical training, with emphasis on those seeking to work in God’s church. Scholarship awards are not intended to cover the full cost of school for any applicant. There may be several scholarship awards in any one year depending on the number of applicants and the amount of money available to be determined by the ILC Endowment Trustees.

This scholarship may be used for tuition, room and board, and books. New students, returning students and students in formal post graduate programs of academic study are eligible. All awards will be paid directly to the recipient’s school of choice upon verification of acceptance. The following list of priorities will be used in considering candidates:

1. ILC Members, members children and grandchildren attending a Lutheran College, University or Seminary with a church related major (Pastor, DCE, teacher, etc.)
2. ILC Members, members’ children and grandchildren attending a Lutheran College or University with a non-church related major (i.e. Valparaiso with business, engineering, medical or other degree program)
3. ILC Members, members’ children and grandchildren attending a secular school, including junior colleges or technical schools.
4. Nonmembers attending a Lutheran college or university with church related major.

**Application Process:**

* + - * As early as possible in the calendar year, the Endowment Trustees will determine the amount of funds available and will share this information with the Church Council.
			* Applications are available to interested students upon request. Completed applications should be returned to the church office by March 31st of each year for the following academic year.
			* Each application must be accompanied by a personal essay/statement. Applicants are encouraged to submit other material which they consider relevant
			* The Trustees then meet to review the applications, will interview student(s) if necessary, and then make their decision.
			* The recipient(s) of the scholarship will be informed as early as possible after the review process has been completed.
			* It’s the responsibility of the recipient to inform the church when he/she is registered. At this time, the monies will be sent directly to the institution and the students will be informed that his has been done.
			* Communication of the award recipients will be acknowledged during a worship service.
			* The award is for a one year period. The recipient may reapply by submitting a new application for the following academic year.

 **Selection Criteria and Recommendations:**

Awards will be provided to applicants who have a relationship with ILC. Information that will be considered will include the following:

1. A completed application and personal essay
2. The applicant must have maintained an active relationship with their home Church; it does not need to be only Island Lutheran Church.
3. The applicant may have been active/completed community service projects.
4. The applicant must have applied to his/her school of choice and must provide documentation of acceptance before an award is confirmed.
5. The Trustees may require an interview with the applicants. If an interview is required, applicants will be notified to establish an interview date and time.

**Awards:**

The Island Lutheran Scholarship awards will be determined by the amount the ILC Endowment Trustees recommend is prudent to be awarded. This will be no more than a total of $5000 or 4% of the account balance, whichever is larger, for the continuation of the fund’s capital.